

**COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH
PROGRAM SUPPORT BUREAU**

Departmental Quality Improvement Council Meeting

A G E N D A

June 8, 2015
9:00 – 10:30 a.m.
550 S. Vermont Ave., 10th Floor Conference Room
Los Angeles, CA 90020

Naga Kasarabada, Ph.D., Chair

Karen Lee, M.D./Carol Eisen, M.D., Co-Chairs

I	9:00 - 9:05	Introductions & Review of Minutes	QIC Members
II	9:05 – 9:25	LACDMH's Parameters for Spiritual Support (Parameter 4.15)	L. Ximenez
III	9:25 – 9:35	CY 2015 SA QI Project	N. Kasarabada
IV	9:35 – 10:05	Provider Directory Update VANS Application	V. Joshi
V	10:05 – 10:15	Clinical Quality Improvement ➤ OMD Report	C. Eisen/K. Lee
VI	10:15 – 10:20	PRO	M. Hernandez T. Cannady
VII	10:20 – 10:25	Cultural Competency Updates	S. Chang Ptasinski
VIII	10:25 – 10:30	Policy Update – Office of Compliance	R. Faveau
		Announcements:	

Next Meeting
July 13, 2015
9:00 – 10:30 a.m.
550 S. Vermont Ave. 10th Floor Conference Room
Los Angeles, CA 90020

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
QUALITY IMPROVEMENT COUNCIL (QIC) Minutes**

Type of Meeting	Departmental Quality Improvement Council	Date:	June 8, 2015	
Place	550 S. Vermont Ave., 10 th Floor Conf. Rm.	Start Time:	9:00 a.m.	
Chair	Naga Kasarabada, Ph.D.	End Time:	10:30 a.m.	
Co-Chair	Carol Eisen, M.D./Karen Lee, M.D.			
Members Present	Alyssa Bray; Anahid Assatourian; Aprill Baker; Barbara Engleman; Barbara Paradise; Bertrand Levesque; Caesar Moreno; Carol Eisen; Debra Mahoney; Elizabeth Owens; Greg Tchakmakjian; Helena Ditko; Jessica Wilkins; Kimber Salvaggio; Leticia Ximenez; Lisa Harvey; Lupe Ayala; Maria Gonzalez; Martin Hernandez; Melissa Perez; Michael Boroff; Michael Tredinnick; Michelle Munde; Michelle Rittel; Misty Aranoff; Monika Johnson; Naga Kasarabada; Nicholas Pisca; Randolph Faveau; Sandra Chang-Ptasinski; Theodore Cannady; Tom Arkosy; Tonia Jones; Vandana Joshi			
Excused/Absent Members	Ann Lee; Debi Berzon-Leitelt; Emilia Ramos; Gassia Ekizian; Elisabeth Gildemontes; Karen Lee; Mary Ann O'Donnell; Pamela Inaba			
Agenda Item & Presenter	Discussion and Findings		Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
Call to Order & Introductions	The meeting was called to order at 9:00 a.m.		QIC members attended this meeting.	N. Kasarabada
Review of Minutes	The May minutes were reviewed.		Minutes were reviewed and approved as noted.	QIC Membership

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
LACDMH's Parameters for Spiritual Support (Parameter 4.15)	Dr. Ximenez presented on the Los Angeles County Department of Mental Health's (LACDMH) Parameters for Spiritual Support (Parameter 4.15 Assessment and Integration of Spirituality Interest of Clients in their Wellness and Recovery). She presented the history and context of the parameters, including a summary of the Department's Spirituality Initiative and its current programs and projects. The Parameters were developed by LACDMH with input from representatives of various groups, including the Faith-Based Advocacy Council (previously known as the Clergy Advisory Committee), to provide staff guidance as they inquire about and address the spiritual beliefs, needs, and practices of all clients and their families, when applicable in their clinical work. The parameters cover important definitions, assessment, treatment planning, boundary issues, administrative issues, staff training, and DMH program relationships with the spiritual and religious communities.	Dr. Ximenez announced the free 1-day training on Introduction to Mental Health & Spirituality, July 22 nd and July 23 rd . This training is open to DMH and contract provider agencies, all staff including paraprofessionals and peer, family, and parent advocates, are encourage to attend. Staff will need to attend the introductory training before they can attend the advanced trainings, which will be offered in the near future.	L. Ximenez
CY 2015 SA QI Project	Dr. Kasarabada discussed the potential for a SA QI project related to the "Parameters 4.15" in all SAs and asked for SA QIC Chairs' feedback to participate in this. All SA QIC Chairs expressed interest in pursuing training on these parameters, a Pre Post evaluation to assess improvement in the assessment and integration of these parameters into practice following training.	SA QIC Chairs should contact Dr. Ximenez to schedule trainings in their respective SAs.	N. Kasarabada
Provider Directory Update VANS Application	Dr. Joshi and Ms. Granston provided a demo of the VANS application. This demo was geared towards SAs that are currently not using VANS. The demonstration was to show how providers can search for available program slots by agency and make appropriate referrals to consumers.		V. Joshi E. Granston

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
<p>Clinical Quality Improvement OMD Report</p> <p>PRO</p> <p>Cultural Competency (CC) Updates</p> <p>Policy Update – Office of Compliance</p>	<p>Defer to next meeting.</p> <p>NOA E in Spanish was distributed. Translation into other languages is in progress. No more posters at this time. Additional posters will be ordered in the next Fiscal Year.</p> <p>Mr. Cannady reminded QIC Chairs/Co-Chairs to submit the Change of Provider Request Log.</p> <p>Dr. Chang Ptasinski is attending the SA QIC's meetings. Last month she visited SA's 2 – (Adults) 3, 7, and 8. This month she will be attending SA's 2- (Children), 4, and 6 to provide updates on current activities. The May/June CC updates focus on the Under Represented Ethnic Populations (UREP) Projects & how they relate to the California Reduction Disparities Project (CRDP) reports & recommendations to reduce disparities.</p> <p>Mr. Faveau from Compliance Privacy and Audit Services Bureau provided an update on policies and reviewed the handout.</p>	<p>NOA E in Spanish is uploaded to the website.</p> <p>Dr. Chang Ptasinski requested QIC Chairs/Co-chairs to add in CC Updates on the agenda without specifying topic to be addressed.</p>	<p>C. Eisen</p> <p>M. Hernandez</p> <p>T. Cannady</p> <p>S. Chang Ptasinski</p> <p>R. Faveau</p>
Announcements			
Handouts:	<ul style="list-style-type: none"> ➤ Policy/Procedure Update June 8, 2015 ➤ 4.15 Assessment and Integration of Spiritual Interest of Clients in their Wellness and Recovery ➤ Free one-day training "Introduction to Mental Health & Spirituality" ➤ NOA E Notificacion De Accion (Falta de Servicio Puntual) 		

Respectfully Submitted,

Naga Kasarabada, Ph.D.